



THE CENTRAL SCHOOL, DUBAI

GENERAL- FAQ

CCE: What is procedure for change in name in the documents issued by CBSE?

Answer:

As per Rule 69.1(i) of the Examination Byelaws of the Board change in name of candidate/ father/ mother/ guardian once entered in the Board's record at any stage while studying in classes IX,X,XI, XII or thereafter, within a period of ten years from the date of issue of first such document is considered on written request of the candidate (not minor)/ father/ mother/ guardian, duly forwarded by the Head of the Institution, supported by the following documents:

- a) Original copy of two newspapers (daily English/ Hindi newspaper at the national level and daily newspaper in a vernacular language circulated in the locality), in which the desired change has been published;
- b) Original affidavit, duly sworn before the Judicial Magistrate, first class Metropolitan Magistrate/ Executive Magistrate/ Sub Divisional Magistrate;
- c) Original copy of publication in the Government Gazette;
- d) Payment of prescribed fee.
- e) True copy of admission form filled in by the parents duly updated as per Gazette Notification of desired change and duly attested by the Head of the concerned Institution.
- f) True copy of School Leaving Certificate of the previous school submitted by the parent/ candidate at the time of admission and updated as per Gazette notification of desired change, duly attested by the Head of the concerned Institution.
- g) True copy of the page of admission and withdrawal register of the school where the entry has been made in respect of candidate showing updation as per gazette notification of desired change, duly attested by the Head of the concerned Institution.

In case of change the document(s) will have a caption that will read as

"CHANGE ALLOWED IN NAME/ FATHER'S NAME/ MOTHER'S NAME/ GUARDIAN'S NAME FROM _____ TO _____ ON ____ (DATED) AS PER REQUEST OF THE CANDIDATE AND GAZETTE NOTIFICATION NO. _____ DATED _____ ."

CCE: How can I receive authenticated copy of the school leaving certificate?

Answer:

A student leaving his/her school at the end of a session or who is permitted to leave his/her school during the session on account of migration from one city/state to another on the transfer of the parent(s) or shifting of their families from one place to another or parents' request, especially in classes IX/X/XI/XII, as the case may be, shall on payment of all dues, receive an authenticated copy of the school leaving certificate up-to-date. A duplicate copy may also be obtained provided the Head of the Institution is satisfied that the original is lost but, it shall always be so marked.

CE: Can a candidate obtain his/her evaluated answer sheet?

Answer:

Yes, a candidate can obtain photocopy of the evaluated answer book by following the procedure which would be started from 31st day of declaration of result. Please see the Board's website www.cbse.nic.in regularly for updates.

CE: Do the marks increase after verification?

Answer:

The marks may increase, decrease or remain the same on verification, and the candidate will have to accept the revised result.

CCE: Is a new mark sheet issued after verification?

Answer:

Yes, a new mark-sheet is issued in case of change in marks. The candidate has to surrender the old mark statement. In case of change in marks, the fee is also refunded to the candidate.

CCE: What is the procedure for grading at class XII?

Answer:

For awarding the grades, all the passed students, subject wise, are put in a rank order and awarded grades as follows :

A-1: Top 1/8th of the passed candidates

A-2: Next 1/8th of the passed candidates

B-1: Next 1/8th of the passed candidates

B-2: Next 1/8th of the passed candidates

C-1: Next 1/8th of the passed candidates

C-2: Next 1/8th of the passed candidates

D-1: Next 1/8th of the passed candidates

D-2: Next 1/8th of the passed candidates

E : Failed candidates

Hence candidates obtaining the same marks in two subjects will not necessarily get the same grade

CCE: Can a student from a foreign school seek admission in the School affiliated to the CBSE?

Complete Question:

Can a student from a school affiliated to any University/ Board outside India seek admission in the School affiliated to the CBSE?

Answer:

Yes, as per Rule 6.2 of the Examination Byelaws of the Board, a student migrating from a School in a foreign country, other than the School affiliated to the Board, is eligible for admission after obtaining an eligibility certificate from this Board. For obtaining eligibility certificate from the Board, the Head of the School to which admission is being sought will submit to the Board full details of the case and relevant documents with his/her own

remarks/ recommendations. The eligibility certificate will be issued by the Board only after the Board is satisfied that the course of study undergone and examination passed is equivalent to the corresponding class of this Board. With regards to foreign qualifications, the same are available on CBSE website www.cbse.nic.in.

CCE: How many times students of class X can appear in EIOP examination at secondary level?

Answer:

A candidate who has appeared for the Secondary School Examination in 2013 and obtained Grades E1 or E2 in any or all the five main subjects (excluding the 6th additional subject) under Scholastic Area A, as per the Scheme of Studies, is eligible for improving his/her performance in any or all five subjects and may reappear at the only chance of Improvement of Performance conducted by the Board in July/School by July, as per the option exercised for the Main examination held in March the same year.

For candidates who have appeared in 2012 or earlier shall continue to avail five chances of EIOP.

CE: Are the class IX marks added to class X marks?

Answer:

No, the overall grade (calculated on the basis of all the assessments in an academic year) for classes IX and X is shown separately on the 'Grade Sheet cum Certificate of Performance'.

CE: Is the same certificate issued after SA-II in class X for Board and school based exams?

Answer:

Yes, a uniform 'Grade Sheet cum Certificate of Performance' prepared, printed and signed by the Board is issued by the CBSE to all candidates at the end of class X.

CCE: How is CGPA calculated?

Answer:

The Cumulative Grade Point Average (CGPA) is the average of Grade Points obtained in all the subjects (excluding additional 6th subject) as per Scheme of Studies.

An indicative equivalence of Grade Point and percentage of marks is computed as follows:

Subject wise indicative percentage of marks = $9.5 \times \text{GP}$ of the subject
Overall indicative percentage of marks = $9.5 \times \text{CGPA}$

CE: Is it mandatory for a student to leave the school or CBSE Board after board exam?

Complete Question:

Is it mandatory for a student who has appeared in the Board examination to leave the school or CBSE Board?

Answer:

Admission may be sought in a CBSE school after appearing for the SA II conducted by the Board i.e. Scheme 2; however they are expected to make a conscious decision before giving their option. By having given the option that they are going to appear under Scheme 2, they may probably forego their priority for admission to class XI in the same school. However, such cases would be dealt with autonomously on merit by the school and the CBSE has never micro managed schools in such cases as per past practice.

CCE: What is the minimum qualifying Grade in a subject in classes IX and X?

Answer:

A candidate must obtain minimum Grade D in all five main subjects (excluding the 6th additional subject). The overall grade in each subject is determined on the basis of the student's performance in all the assessments (formative and summative), in an academic session as per the following weightage:

Term I: $\text{FA1 (10\%)} + \text{FA2 (10\%)} + \text{SA1(30\%)} = 50\%$

Term II: $\text{FA3 (10\%)} + \text{FA4 (10\%)} + \text{SA2(30\%)} = 50\%$