

TCS/GEN/066/2022-23

Date: 01-07-2022

CIRCULAR

VALUE OF THE MONTH: COURAGE – شجاعة

SUBJECT: SUMMER INTERNSHIP 2022 (GRADE 9-12)

Dear Parent,

Greetings from The Central School Dubai!

“Kickstart your career with help at every step”

At The Central School, we strive towards an all-round development of our students. This summer break, we would like to encourage students' participation in external **Internship** programs. School would provide bona-fide certificate to students for their participation in the internships conducted by different sectors. This is to prepare students for the professional work space at an early stage in life. Gone are the days when students mentioned interests as reading, singing, dancing, gardening, etc., in their CVs. Now it is the age where internships, interpersonal skills and community service matter more than traditional skills to give them a cutting edge over others.

As your ward completes the Internship, he/she will be competent in demonstrating, speaking, accessing and processing information, analyzing, problem-solving, organization, implementing technology and self-disciplined. These skills will be showcased through a four- step process that includes:

- 1. The actual internship experience,**
- 2. A Research paper,**
- 3. A Portfolio, and**
- 4. A final presentation.**

The Internship topic is based on the student's chosen career cluster/pathway and provides growth through a new learning experience.

The Youth Internship program involves parental and teacher support as well as student initiative and self-discipline. Thank you for joining us on this exciting journey.



We request you to forward a helping hand for your ward's bright-future through Internship:

1. Student's internship experience should be based on their selection of career cluster/pathway, career goals and/or interest.
2. Students should complete 15 hours of internship training in career and technical education for Youth Internship experience.
3. The Youth Internship experience is open to all students of grades 9 – 12 (Phase 4)
4. A job description should be prepared, outlining job duties and student learning competencies and to be agreed by all parties.
5. This internship will be graded and student "time on the job" should be a minimum of 15 hours to qualify for internal project marks.
6. Students should complete a project incorporating one or more of the following:
 - a. A portfolio: The portfolio should include - personal reflections, a journal, photos of worksite experiences, evidence of academic and technical skill attainment, and a resume etc.
 - b. An oral presentation: Students should give an oral presentation on their internship experience (to include the portfolio) as documentation of their experience.

Regards,

Seema Umar

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Vice Principal.