



# THE CENTRAL SCHOOL, DUBAI

P.O.Box: 90697, Dubai, UAE. Contact No: 0097142674433

Email: info@centralschool.net.

## APPLICATION FOR TRANSFER CERTIFICATE

To,  
The Principal,  
The Central School,  
Dubai.

Date: \_\_\_\_\_

Dear Ma'am / Sir,

I hereby request you to issue transfer certificate to my son/daughter \_\_\_\_\_

\_\_\_\_\_ Grade \_\_\_\_\_ Div. \_\_\_\_\_ Admission No. \_\_\_\_\_ Year: \_\_\_\_\_

### Student Leaving Details:

Reason for leaving :	
Place of moving :	
Name of the school joining :	
Curriculum joining :	
Emirates:	<input type="checkbox"/> Inside Emirate <input type="checkbox"/> Outside Emirate
Name of the Emirate (In case of within UAE) :	

Parent's Sign:

Mobile No:

**Note:** Submit the application at school reception for academic and accounts approval and pay TC fees of AED 120 (Non-refundable) at the fee counter. TC can be collected from the Reception after 4 working days.

### FOR OFFICE USE ONLY

Class Teacher's Sign with Last date of attendance : \_\_\_\_\_

Librarian clearance (Yes/No) Sign: \_\_\_\_\_ Final receipt No \_\_\_\_\_

Fees paid up to: \_\_\_\_\_ Accountant Sign and Date: \_\_\_\_\_

Registrar Sign: \_\_\_\_\_ Principal Sign: \_\_\_\_\_

Receiver Name: \_\_\_\_\_

Sign & Date: \_\_\_\_\_