

TCS/GEN/58/2024-25

Date: 24-09-2024

VALUE OF THE MONTH: RESPONSIBILITY مسؤولية

CIRCULAR: ATTENDANCE & PUNCTUALITY

Dear Parent/Guardian,

Greetings from The Central School, Dubai

We are committed to fostering a positive and productive learning environment for all our students. Punctuality plays a crucial role in achieving this goal.

Recently, we have noticed an increase in the number of OT and walking students arriving late to school. Arriving on time not only sets a positive tone for the day but also ensures that students do not miss important instructions whole or part of the lesson and activities.

To support our students in developing good habits, we kindly ask for your cooperation in the following ways:

Encourage Timely Arrival: Please ensure that your child leaves home early enough to arrive at school on time.

FN – 6:50 A.M.

AN – 12:40 P.M.

Establish a Routine: Setting a consistent morning routine can help your child prepare for school efficiently.

In case of failure to meet the arrival deadline, parents will be required to meet the staff handling arrival to sign the late arrival note. Three such incidents of late arrivals will lead to one day leave for the students.

Hence it is a humble request to our parent community to ensure your ward reaches school as per the guidelines in order to maximize learning during school hours. Also kindly be informed that the school follows strict policy for early dispersal. Students are not permitted to leave classes before the end of the school hours. Permission for the early leave will be strictly granted only for preapproved medical cases which will be routed through the school clinic at all times.

Communication: If there are specific challenges affecting your child's punctuality, please reach out to the class teacher and Head of Section. We are here to support you and your child.

We expect your cooperation in building a strong and meaningful learning culture for your child. Thank you for your understanding and cooperation.

Regards,



PRINCIPAL

